

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
FEBRUARY 13, 2020**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, February 13, 2020, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Sandy Richard, Commissioner; Susan Wilhelm, Commissioner; and Byron Perry, Commissioner.

Absent: None.

Personnel: Tony Richard, Plant Superintendent; Jeremy Touchet, Operator; Scott Ramke, Operator in Training; Susan Lemaire, Office Manager; and Kim Lewis, Billing Clerk.

Also Present: Stephanie Briggs, Engineer; and Ronnie Babin along with his son and daughter, customer.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on January 9, 2020 was waived. On motion by Kelly Richard, seconded by Susan Wilhelm and carried, the minutes were approved as distributed.

Ronnie Babin had a large bill and spoke to the Board about reducing his bill. The Board explained that his bill could not be reduced as per the Louisiana State Attorney General. It was explained that a payment deferment can be signed to break up the payment.

Stephanie Briggs, engineer with Sellers and Associates, Inc. presented the Engineer's Report.

- Blasting and painting contractor has finished the blasting and painting of the pipes in the plant. The final inspection has been done. A Resolution to Accept needs to be signed and the invoice paid.

On motion by Kelly Richard, seconded by Shelby Bernard and carried, to pay the contractor \$76,000.

On motion by Susan Wilhelm, seconded by Byron Perry and carried, for Kelly Richard to sign the Resolution to Accept.



Susan Lemaire and Kim Lewis presented the business reports.

- The Louisiana Compliance Questionnaire needs to be signed.
- LDH Loan interest and principal payment is due.
- Presented bills to be paid.
- Presented Past Due Accounts and Disconnected Accounts.

On motion by Susan Wilhelm, seconded by Byron Perry, and carried, to authorize Clint Dugas and Kelly Richard to sign the Louisiana Compliance Questionnaire.

On motion by Kelly Richard, seconded by Shelby Bernard, and carried, to transfer money and to pay the LDH payment.

On motion by Susan Wilhelm, seconded by Byron Perry, and carried, to pay all bills accrued to date as presented. Kelly Richard abstained.

Tony Richard presented the Manager's Report:

- Presented the Plant Report and Auto Flushers Report.
- Blasting and painting contractor started working on January 9, 2020. They finished project on February 5, 2020. We will have a one year warranty.
- The sewer pump had to be replaced. The sewer tank was pumped out.

There being no further business to come before the Meeting Body, a motion by Byron Perry, seconded by Sandra Richard, and carried, to adjourn the meeting at 5:17 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

