

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
JULY 8, 2021**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, July 8, 2021, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; and Susan Wilhelm, Commissioner.

Absent: Shelby Bernard, Commissioner and Sandy Richard, Commissioner.

Personnel: Susan Lemaire, Shane Stelly and Kim Lewis.

Also Present: Todd Vincent, Sellers and Associates, Inc; Stephanie Briggs, Sellers and Associates, Inc; and Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on June 10, 2021 was waived. On motion by Kelly Richard, seconded by Susan Wilhelm and carried, the minutes were approved as distributed.

Todd Vincent and Stephanie Briggs presented the Engineers Report:

- Shoot's Road: S & L Services declined to quote. Awarded bid to R J Broussard for \$23,730.
- DEQ Compliance: will respond within 30 days.
- Refinance of Debt: Crews and Associates will work with Gulf Coast Bank to quote financing of debt. Allen Offner is working with both entities. No charges unless bond is issued. Discussion followed.
- American Rescue Act Grant: Vermilion Parish will get \$11,559,314 (to be used for water, sewer, or broadband infrastructure). Opens August 1st for 40 to 45 days. State will grant \$300,000,000 for water and sewer. Will require a local match (25% is being considered).

Motion by Susan Wilhelm, seconded by Byron Perry and carried, for Sellers & Associates to meet with employees to gather information to apply for grants. Kelly Richard abstained.

Motion by Susan Wilhelm, seconded by Byron Perry and carried for Sellers & Associates to submit application to Louisiana Water Commission before next meeting. Kelly Richard abstained.

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Susan Lemaire and Kim Lewis presented the business reports.

- Presented bills to be paid for June 2021.
- Second Quarter Income and Expenses to Budget.
- Employee Handbook.
- Presented Past Due Account.
- Disconnected meters.
- Meters installed.
- F & R quote to replace insulation on duct work.

On motion by Byron Perry, seconded by Susan Wilhelm and carried to pay the June 2021 bills as presented.

On motion by Kelly Richard, seconded by Susan Wilhelm and carried to have F & R Air Conditioning to replace duct work insulation with three inch insulation.

On motion by Kelly Richard, seconded by Susan Wilhelm and carried to adjust Budget with Income and Expenses for the second quarter.

On motion by Susan Wilhelm, seconded by Byron Perry and carried to accept the Employee Handbook as updated.

On motion by Kelly Richard, seconded by Byron Perry and carried to order high visibility uniform shirts with reflective tape for the guys up to \$35 each..

Shane Stelly presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- Ryan's truck needs new tires. Discount Tire quoted \$939.18 for Yokahama tires; \$1,019.00 for Firestone Tires.
- Sanitary Survey will be done on Tuesday, July 13, 2021.

On motion by Byron Perry, seconded by Susan Wilhelm and carried to get Yokahama tires for Ryan's truck for \$939.18.

There being no further business to come before the Meeting Body, a motion by Susan Wilhelm, seconded by Kelly Richard, and carried, to adjourn the meeting at 5:52 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

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