

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
MARCH 10, 2022

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, March 10, 2022, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; Shelby Bernard, Commissioner; Sandy Richard, Commissioner; and Susan Wilhelm, Commissioner.

Absent: None.

Personnel: Tony Richard, Susan Lemaire, and James Brasseaux

Also Present: Stephanie Briggs, Engineer with Sellers and Associates, Inc and Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on February 10, 2022 was waived. On motion by Kelly Richard, seconded by Shelby Bernard and carried, the minutes were approved as distributed.

Stephanie Briggs presented the Engineers Reports:

- LA Water Sector Program: Waiting to find out what Round 2 requirements will be. It will be decided at the Legislative Session.
- CWEF Grant: Waiting on the State to sign the contracts. Will update at next meeting.
- Electrical Problems at Plant: Nick Thomasee, Electrical Engineer, said that Entergy rebalanced the circuit. Waiting on update from Entergy. Freeze this weekend will test system.

Susan Lemaire presented the business reports.

- Presented bills to be paid for February 2022.
- Presented Past Due Account.
- Disconnected meters.
- Meters installed.
- Auditors will be in the week of March 14, 2022.
- FNBB Securities: Custodial Agreement can be signed for FNBB to replace any securities that are matured and releases would not have to be signed by Board each time.

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- Revised Operations Employee section in Employee Handbook clarifying on-call weekend work and compensation.

On motion by Susan Wilhelm, seconded by Shelby Bernard and carried to pay the February 2022 bills as presented.

On motion by Susan Wilhelm, seconded by Shelby Bernard and carried to authorize Clint Dugas, Byron Perry, and Kelly Richard to sign the Custodial Agreement with FNBB and Gulf Coast Bank concerning the release of matured securities.

On motion by Kelly Richard, seconded by Sandy Richard and carried to accept the revised Operations Employees section for the Employee Handbook.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- Replacing Dodge truck: No state contract out at this time. Office of Procurement is working on the state contract. Hopefully it will be done by this month, then an eight to twelve month delivery time. Will talk to the auditors to see what procedure is without state contract.
- Salt: No using as much salt due to not regenerating as often. Using less water and the numbers are staying the same.

There being no further business to come before the Meeting Body, a motion by Kelly Richard, seconded by Byron Perry, and carried, to adjourn the meeting at 4:55 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

