

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
SEPTEMBER 8, 2022**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, September 8, 2022, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; and Shelby Bernard, Commissioner

Absent: Sandy Richard, Commissioner.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on August 11, 2022 was waived. On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried, the minutes were approved as distributed.

Susan Lemaire presented the business reports.

- Presented bills to be paid for August 2022.
- Disconnected meters.
- Meters installed.
- Received Engagement Letter for 2022 Audit and Agreed Upon Procedures from Kolder, Slaven, and Company, LLC. Need to authorize Clint Dugas to sign Engagement Letter if approved.
- Request to apply for a credit card in James Brasseaux's name under Southeast Waterworks. Authorize Clint Dugas, Byron Perry, and Kelly Richard to sign a request for credit card to Card Service Center if approved.

On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried to pay the August 2022 bills as presented.

On motion by Susan Wilhelm, seconded by Byron Perry, and carried to authorize Clint Dugas, Chairman, to sign Engagement Letter with Kolder, Slaven, and Company, LLC for the 2022 Audit and Agreed Upon Procedures.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried to obtain a credit card in James Brasseaux's name with a \$2,500 credit limit under Southeast Waterworks' account and authorize Clint Dugas, Byron Perry, and Kelly Richard to sign a request to Card Service Center.

“This institution is an equal opportunity provider and employer.”



James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. We are using excessive salt. Called APT in to check on issue. No conclusion. We have decreased regenerations with no adverse effects in finished water.
- Lead and Copper samples have been completed. The highest lead reading was 2 ppb and the highest copper reading was 0.9 ppm. Next testing will be in 2025.
- Water Sector Program: Application was submitted on August 31, 2022. Results will be posted in November.
- Plant Needs/Requirements:
 - Need to replace the pH meter. To replace it with a portable unit, the price would be \$791.36. A benchtop unit would be \$1,118.88. Looking into repairing the current meter for backup or field operations.
 - Colorimeter needs to be replaced also. Quote for \$1,920.80. This unit would give us more accurate results and more parameters (phosphate, manganese, and zinc). Looking into repairing current meter for backup or field operations.
- Ryan Pommier received his Certificate for Operator Class 1.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried to purchase a pH meter and a colorimeter as presented.

There being no further business to come before the Meeting Body, a motion by Susan Wilhelm, seconded by Byron Perry, and carried, to adjourn the meeting at 5:00 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

